

<b>TEMPLE-INLAND</b>	POLICY NO.: POL-435
	Revision : 01
Title: Temple-Inland Supplier Requirements	Approved by: Signature on File
Effective Date: 04/01/08	Page No. : 1 of 1

**I. Purpose**

To establish expectations for suppliers conducting business with Temple-Inland.

**II. Responsibility**

It is the responsibility of Temple-Inland’s suppliers to meet the requirements outlined within this document. It is the responsibility of all Temple-Inland employees to report suspected violations of this policy.

**III. General Requirements**

- Suppliers must comply with all specifications provided
- Suppliers will use a standard written supply and/or service agreement in most cases with the supplier agreeing to provide a quality product and/or service it will stand behind
- Suppliers are expected to provide a Certificate of Analysis (COA) or equivalent documentation upon request with all material deliveries stating the material conform to Temple-Inland’s specifications.
- Suppliers are accountable for costs incurred by Temple-Inland resulting from supplier’s poor performance
- We expect our suppliers’ total delivered costs to be competitive
- Temple-Inland must have an understanding of supplier’s financial viability and ownership status
- Suppliers must agree to payment terms as defined
- Suppliers will behave ethically and professionally and not engage in activities with Temple-Inland employees that violate Temple-Inland’s Standards of Business Conduct and Ethics Policy
- Suppliers may be required to sign confidentiality and development agreements
- Suppliers must comply with Temple-Inland’s standard insurance and indemnity requirements as defined in the agreement

**IV. Environmental, Health, and Safety Requirements**

- Suppliers must meet or exceed all applicable government requirements and voluntary requirements for environmental, health, and safety concerns
- Suppliers must apply internal standards for situations not covered by law or regulation where more stringent measures are necessary to protect human health and the environment
- Suppliers must have internal controls in place for measuring the performance of environmental, health, and safety processes
- Suppliers must seek to continuously improve processes to minimize waste and prevent pollution
- Suppliers cannot use child or prison labor for products or services provided to Temple-Inland
- Suppliers must comply with all applicable local, regional and international laws