

InSiteSM

a **Temple-Inland** customer collaboration

This **InSite customer audit worksheet** allows you to target your savings by selecting the area – or areas – that would benefit from our Temple-Inland InSite full spectrum value initiative. This also provides us with some understanding of your present operation and your “wish list” for the coming years.

In each category, you can select any or all of the checkpoints you’d like to have our InSite Response Team evaluate.

You will note that for each area, we’ve asked you to assign a contact. This is vitally important to the success of the audit, as we will be working closely with these contacts during the entire process.

The Temple-Inland InSite full-spectrum analysis is designed not only to save costs now, it helps companies plan for a more efficient, productive future. By indicating some of the goals you have and the time frame in which you hope to achieve them, our Response Team can perform your analysis with an eye toward implementation of these “wish list” items.

If you have expansion or development plans for any of these areas, please briefly note them in the areas provided – along with your time frame – and we’ll add them to the analysis process.

Customer:

Primary contact: _____

Phone number: _____

E-mail address: _____

Company:

Location: _____

Temple-Inland representative: _____

Date: _____

Temple-Inland

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InSite audit checklist: e-business

E-business and paperless transactions allow you to achieve greater efficiency in tracking your products and materials from your vendors.

Are you currently using e-business tools? (example: EDI)

- Yes No

If yes, please describe: _____

Which of the following would save you time/ money?

- On-line order entry 24/7 On-line order change Order status/lookup
 Inventory lookup Automatic bill of lading post
 Automatic invoice post Document management (specs, print cards, CAD art)

How soon do you anticipate exploring e-business?

- Immediately In 6-12 months In 12-24 months In 24+ months

What services/ tools would you want from our e-business experts?

- Consultation/ education On-line transaction capability Document management tools

E-business wish list: _____

Contact for e-business area:

Name: _____

Phone number: _____

E-mail address: _____

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InSite audit checklist: Graphics

The right graphic enhancements increase customer response. With the largest preprint facility in the industry under one roof, we can help you create or improve your graphics for maximum impact.

Are you planning to expand the use of graphics on your package?

- Yes (anticipated time frame): _____
 No

Are you currently using or plan to use multi-color graphics or preprint for your packaging?

- Currently use multi-color graphics
 Currently use preprint
 Planning to use preprint (anticipated time frame): _____

What market channels are you using to sell your products?

- Retail shelf Point of purchase display Club store Other (specify): _____

Who currently develops artwork/graphics for your packaging?

- Internal Supplier Third party Other (specify): _____

Graphics wish list: _____

Contact for Graphics area:

Name: _____

Phone number: _____

E-mail address: _____

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InSite audit checklist: Package optimization

Is your present packaging doing all that it can to protect your product? Is it applicable for all your potential markets? We make certain that you're getting top value from your packaging.

Where are your current products being sold?

Retail shelf Club store Wholesale Other (specify): _____

How many packaging SKUs do you manufacture?

1-5 6-10 11-20 20+

Are there opportunities for case consolidation?

Yes No If yes, describe: _____

Comment: _____

Are you experiencing excessive damage or returns?

Yes No If yes, describe: _____

Are you currently using ECT grades?

Yes No

Would you be interested in a board grade structural design review?

Yes No

Who currently provides packaging engineering support?

External Internal If internal, describe: _____

Package optimization wish list: _____

Contact for Package optimization area:

Name: _____

Phone number: _____

E-mail address: _____

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InSite audit checklist: Packaging systems

InSite evaluates your processes from receiving to the shipping dock to find cost savings. Our packaging systems analysts can ensure that your equipment is working at its best and that workers can perform their tasks efficiently. Temple-Inland has the industry's largest packaging equipment library and the resources to make your lines better.

When did you last perform an audit of your production flow/ packing line?

less than 1 year ago 1-2 years ago Never

In what areas would you like to seek greater efficiencies?

Receiving/ shipping Pack line/ prod. Flow Automation
 Warehousing Cube efficiency (inbound/ outbound freight)

What other Packaging Systems services would benefit you at the present time?

Consultation Equipment automation recommendations Troubleshooting

What is your packaging bottleneck? Please describe: _____

Packaging systems wish list: _____

Contact for Packaging Systems analysis:

Name: _____

Phone number: _____

E-mail address: _____

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InSite audit checklist: RFID

The Temple-Inland Applied Technology Center is using its research and development capabilities to investigate inline application methods for our box plants.

Have you had customer requests for RFID tagging?

Yes No

If yes, are you currently tagging at case level?

Yes No

If yes, is this tagging:

Inline? "Slap and ship"? Other (specify) _____

RFID wish list:

Contact for RFID development:

Name: _____

Phone number: _____

E-mail address: _____

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InSite audit checklist: Supply chain enhancement

Your supply chain is your lifeblood. InSite looks at critical issues such as distribution channels, freight, off-site warehousing and other potential hotspots to provide solid, workable solutions. We've recently devised tracking tools that simplify minority spending reports for your customers.

Have you had customer requests to change packaging to better fit their distribution center needs?

Yes No

Are you tracking required minority spend data?

Yes No

If so, do you have tracking tools currently in place?

Yes No

What are your current shipping/freightline methods?

In-house fleet Contract carrier Common carrier UPS/Other Crossdocking

Supply Chain wish list:

Contact for Supply chain enhancement area:

Name: _____

Phone number: _____

E-mail address: _____

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Notes: Additional needs

